

Minutes of the June 18, 2025
Regular Meeting/ Budget Review

The Minutes of the Regular Meeting of the Putnam County Conservation District Board of Trustees held on Wednesday June 18, 2025, at 9:00 a.m. Hennepin, IL 61327

Meeting Opens with Roll Call: Meeting opens @ 9:00a.m.

Trustee is present: Janet Rodda, Dan Kotecki, Will Duke, Shannon Fay and Mike Schrowang.
Trustee's absent: None
Staff present: Kristen Pantenburg
Staff absent: None
Public: None
District Council: Sheryl Churney not present

Minutes:

Minutes of May 21, 2025, Motion was made by Will Duke and seconded by Dan Kotecki to approve the May 21, 2025 minutes. All in favor. Motion carried unanimously.

Treasurers Report:

All members read the June 18, 2025 Treasurer's report, \$1521.13 for operations expenses, \$8911.16 is for payroll for Kristen, Paul, Bill and Randi, \$2424.42+532.26 +138.73 Federal and State employment taxes., \$338.40 to pay IMRF for one employee. Morspace rental \$392.92, B&M Concrete \$12398.21, Grassers \$91.67, Tri Con \$311.16, JD Blecher generator \$8953.75 and Jimmy Boekeloo, stamp rental fire-pit \$1500.00 for a total of \$16,438.36. Will Duke motioned to accept the figures for the treasurer's report in the amount of \$16,438.36. Seconded by Dan Kotecki. All in favor. Motion carried.

Will Duke motioned to approve the bills submitted with the treasurer's report during the June 18, 2025 meeting. Seconded by Dan Kotecki. All in favor. Motion carried unanimously.

Dan Kotecki motioned to approve the transfer of \$16,438.36 for bills. Seconded by Will Duke. All in favor. Motion carried.

Will Duke motioned to accept the transferred amount of \$16,438.36 from money market to corporate fund checking to pay expenses for the month of June/ July including payroll and payroll taxes and any extra-authorized expenses. Seconded by Dan Kotecki. All in favor. Motion carried unanimously.

Old Business

Website design discussion: kristen is working on the website with the team and will continue to update as needed.

By law review; tabled.

Two deep freezers have been delivered 8. Cf for office and 10.1 for Event Center. Total ice capacity is 85 7lb bags

Plumbing for washer and dryer, Grassers will start in July 2025

Gazebo landscaping (ADA) is accessible. Kristen will contact Rudy's Lawncare about extending the brick going North and South to the grass and removing the large boulders and gravel.

New Business:

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Annual meeting Board positions, each member will move up 1 seat and Jodi Taliani will be seated as new trustee.

Advertisement for Event Center, Kristen will run a full ad print and digital through Shaw media in Aug 2025

Staff scheduled to work large weddings, Randi Trumpinski will work weddings over 100 people at \$23.00 and we will bring in another person for over 100 at \$15.00.

Appropriations Ordinance will be approved July 16, 2025 meeting

2025-2026 Tax Levy will be voted on and approved July 16, 2025 meeting

LS barn discussion- tabled

Public Comment:

No more public comment.

Board Comment:

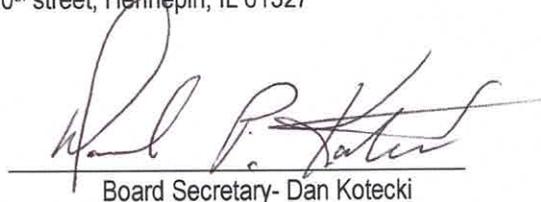
None

Adjunction and next meeting:

Dan Kotecki motioned to adjourn June 18, 2025. Regular meeting 10:21 a.m. Seconded by Will Duke. All in favor of the motion. Motion carried. The next meeting will be the Regular Meeting, Appropriations Ordinance, Tax Levy and Annual Meeting @ 10:00 a.m. on July 16, 2025. at 4526 E 1000th street, Hennepin, IL 61327

Approved Minutes of the June 18, 2025, meeting


Board President- Janet Rodda


Board Secretary- Dan Kotecki

(Seal)